

Minutes



To: All Members of the Resources,
Property & The Economy
Cabinet Panel, Chief
Executive, Chief Officers, All
officers named for 'actions'

From: Legal, Democratic & Statutory Services
Ask for: Stephanie Tarrant
Ext: 25481

RESOURCES, PROPERTY AND THE ECONOMY CABINET PANEL 15 DECEMBER 2017

ATTENDANCE

MEMBERS OF THE PANEL

M Bright (Vice-Chairman), F Button, H K Crofton, P V Mason, A J S Mitchell, N A Quintion (substituted for S B A F H Giles-Medhurst), R H Smith, S J Taylor, A S B Walkington, J D Williams (Chairman)

Upon consideration of the agenda for the Resources, Property and the Economy Cabinet Panel meeting on 15 December 2017 as circulated, copy annexed, conclusions were reached and are recorded below:

Note: No conflicts of interest were declared by any member of the Cabinet Panel in relation to the matters on which conclusions were reached at this meeting.

PART I ('OPEN') BUSINESS

1. MINUTES

- 1.1 The Minutes (Part I) of the last meeting held on 9 November 2017 were agreed.

2. PUBLIC PETITIONS

- 2.1 There were no public petitions.

3. MOTION REFERRED FROM COUNTY COUNCIL

[Officer Contact: Sally Hopper, Assistant Director of Human Resources, Tel: 01992 555692]

- 3.1 The following motion raised by **J Billing** at County Council on Tuesday 21st November 2017 was referred by to this panel for consideration:

ACTION

“Hertfordshire County Council recognises and values the work of its employees, school workers and those across the public sector.

It acknowledges that the Government’s imposition over many years of a pay freeze and public sector pay cap of 1% has resulted in wages in the public sector falling considerably behind both price inflation and the rise in earnings in the private sector. This has meant a real terms pay cut for our employees, causing some families to live in increasing poverty. It has also led to difficulties in recruitment and made public sector employees feel undervalued.

This Council urges Government to scrap the public sector pay cap. We also urge the Government to adequately fund councils to pay their staff a decent pay rise in line with the cost of living.”

- 3.2 The discussion opened with Members acknowledging that the County Council’s position had moved forward since the motion was raised. Members were informed that on the 5th December 2017 a pay offer of a 2% increase in April 2018, followed by a further 2% increase in April 2019 had been put forward to the union for consideration for all NJC spinal points. In addition, it had been proposed that those at the lower end of the spinal column would have their pay brought in line with the National Living Wage, which would affect around 200 members of Council staff.
- 3.3 It was noted that if a pay settlement of at least 2% was to be awarded, it would create a £1.9 million additional pressure for the County Council.
- 3.4 Members noted that negotiations had been extremely complex and that the Local Government Association was undertaking a campaign which requested that the Government contributed to the pay increases for Local Authorities. The Panel welcomed the need for any national commitment to pay increases to be fully funded and would ask the Government to meet this.
- 3.5 The Panel acknowledged the ongoing negotiation position for London Borough Councils, along with the complexity for trade unions as they operated both within and out of London.
- 3.6 Following considerations from the Labour Member, Panel agreed to withdraw the motion and consider the implications of the pay award once the finance settlement had been agreed.

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Conclusion

3.7 The motion was withdrawn.

4. LEP UPDATE

[Officer Contact: Neil Hayes, Executive Director, Local Enterprise Partnership]

3.1 As Hertfordshire Local Enterprise Partnership (LEP) Board Members, the Chairman, M Bright and S J Taylor declared an interest in this item.

3.2 Members received a presentation from Neil Hayes, Executive Director, Hertfordshire Local Enterprise Partnership which provided an update on current issues in relation to the Hertfordshire LEP and current Government economic development related initiatives. The presentation can be viewed here: [LEP Update Presentation](#)¹

3.3 Members were notified of the newly published Industrial Strategy and the themes and challenges that this covered. It was noted that LEPs were taking the strategy forward locally in areas where there was not a combined authority. Funding would be sought to progress the Local Industrial Strategy and the strategy was not due to be agreed until March 2019.

3.4 The Panel heard that Hertfordshire LEP had highlighted that it was keen to be one of the first to proceed with its Local Industrial Strategy given that the current Strategic Economic Plan was in line with the themes set out in the strategy. This approach was welcomed by Members.

3.5 In response to a Member question on whether BRE (Building Research Establishment) would look at building techniques from overseas it was advised that modern methods of construction were beginning to appear in the UK. In addition it was noted that ongoing work on Hertfordshire's Enterprise Zone it would be desirable to work with organisations like BRE to test the attractiveness and potential for these types of businesses to operate in Hertfordshire.

3.6 Members acknowledged that older residents had not been referred to in the Industrial Strategy and noted that it would be helpful to consider this area in terms of public health and independent living in the Local Industrial Strategy. The Panel were advised that the Director of Adult Care Services was leading work to develop a housing strategy for the County Council, with a view to meeting the

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needs of the aging community across the County and considered how the LEP could link in with other organisations to contribute to this strategy.

3.7 The Panel acknowledged the updates in terms of the LEP review and the challenges that the LEP may face going forward, with uncertainty over core funding. It was noted that the County Council contributes £250,000 pa in matched funding to support LEP operational costs. Recent guidance from central government has proposed that LEP should become incorporated organisations. Panel members were informed that fourteen of the 38 LEPs had already incorporated.

3.8 In response to a Member question, it was noted that a tour of the BRE site would be arranged for February/March 2018. In addition an extended briefing session on the Local Industrial Strategy would be organised.

Neil Hayes,
LEP / Cllr.
David
Williams,
Chairman

Conclusion

3.9 The Cabinet Panel noted the contents of the presentation.

5. HERTFORDSHIRE SKILLS STRATEGY TO 2020

[Officer Contact: Kate Brierley, Senior Policy Officer, Corporate Policy team, Hertfordshire County Council, Tel: 01992 588321]

5.1 The Cabinet Panel considered a report which detailed the second Skills Strategy for Hertfordshire. The aims of the original strategy remained with an update that considered the skills market review and the skill shortages across the County. The Skills Summit in October 2017 had provided valuable feedback which had helped to inform the refreshed strategy.

5.2 Members welcomed the new strategy and noted that it should continue to be reviewed and updated once the Local Industrial Strategy was in place to ensure they align.

5.3 In response to a Member question on whether Hertfordshire's Skills Strategy linked in with neighbouring authorities it was noted that the Skills Strategy had been shared with other LEPs and that the focus of the County Council was on those in employment and upskilling them to fill the gaps required, whilst also working alongside Hertfordshire Adult and Family Learning Service (HAFLS) whose principal focus was on those out of current employment.

5.4 Members discussed the dip seen in apprenticeship starts since the national Apprenticeship Levy and associated reforms had been

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introduced. Whilst it was noted that the number of apprenticeships were expected to increase, Members agreed that collective representation should be made to the Minister on the negative effect being seen. It was noted that by January 2018 the final figures for 2016/17 apprenticeship starts would be known for Hertfordshire at which time the service could determine the actual reduced number of apprenticeship starts.

- 5.5 Following a previous invitation for a Member from each group to observe a meeting of the Skills & Employment Board (a sub-committee of the Hertfordshire LEP Board), it was advised that subject to the agreement of the Board's Chair, invitations would be made available to observe the January 2018 meeting.

Cllr. David Williams,
Chairman

Conclusion

- 5.6 The Cabinet Panel recommended to Cabinet that it agreed the Hertfordshire Skills Strategy (Appendix A).

6. RESOURCES MONITOR – QUARTER 2 (JULY – SEPTEMBER 2017)

[Officer Contact: Stuart Bannerman Campbell, Assistant Director Improvement and Technology, Tel: 01992 588397 / Ben Negus, Business Support Officer – Resources, Tel: 01992 556012]

- 6.1 Members received an overview of the performance of the Resources service over the period July - September 2017, which included details of key performance within Human Resources (HR), Finance, Assurance, Property, Improvement & Technology, Legal, Democratic and Statutory Services, Hertfordshire Business Service (HBS), Customer Services and Libraries and Service-wide Resources Indicators. The summary of performance could be viewed on page 2 of the report Q4 Resources Monitor².
- 6.2 Member acknowledged the changes to the report and the new indicators made available around IT systems and monitoring incidents as per previous feedback.
- 6.3 It was noted that the report was strong in terms of performance, whilst an area for concern was highlighted around voluntary turnover listed at 9.1 of the report. It was however noted that the retention of young members of staff was improving.
- 6.4 Members noted a correction to the reported media score at 8.1.3 of the report. It should note that performance had increased from 206

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to 815. The score had been low in the previous quarter due to restrictions on reporting during the pre-election period. Members considered the different types of ways that the public received media messages and considered that both paper and online mechanisms are currently required to engage with all age groups.

- 6.5 Members queried if it was positive that the legal team had been delivering more legal advice (6.1.1) and it was advised that this meant the team were responding well to the demands placed on them. It was noted however that work had been taken on from Stevenage BC during the period and that therefore the increase reflected the additional work rather than point to an increase in productivity.
- 6.6 Members challenged some of the data included in the monitor and noted that some of the figures required further information to ascertain the position e.g. if the staff profile included at 13.9, suggested that Hertfordshire Business Service did not employ any staff under 25 so there could not be any leavers in Q2 and therefore the full meaning of the figures could not be gauged based solely on the data provided. Officers undertook to look at how this information might be better presented in future reports.
- 6.7 It was queried as to why Hertfordshire Business Service and Libraries and Heritage Services sickness levels had been given in with the overall directorate figures at 9.1.4 and then excluded to provide a lower sickness level, only highlighting that those two services had a higher sickness level than elsewhere. It was advised that due to the physical nature of the work more absence was noted and that the wording and information provided would be reviewed.
- 6.8 The Panel noted that as the service did not have many citizen focussed outputs to measure it was more complex to monitor compared to some other services. It was noted that any information that Members considered to be useful in providing assurance that the service was moving in the right direction would be considered for future reports.

Conclusion

- 6.5 The Panel:
- Commented on the performance, projects, and audit matters outlined within the report, as detailed above.
 - Suggested further actions to address any performance concerns raised in the report or covered in the detailed

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electronic monitor, as detailed above.

7. HERTFORDSHIRE COUNTY COUNCIL FINANCE REPORT – QUARTER 2, 2017/18

[Officer Contact: Steven Pilsworth, Assistant Director of Finance
Tel: 01992 555737]

- 7.1 The Panel considered the Quarter 2 (July – September 2017) Finance Monitor report, which summarised the 2017/18 outturn position against revenue and capital budgets, and performance against key indicators for treasury and debt management. A summary is set out below; the full report can be viewed here: [Q4, Finance Report](#)³.
- 7.2 Revenue Monitor: The current projected position for 2017/2018 was a £2.191 million overspend, although there is capacity within the council's contingency budget to cover this overspend if relevant financial pressures do not reduce in the second half of the financial year. Pressures would continue to be monitored.
- 7.3 Capital Monitor: It was noted that there was a forecast overspend of £785,000 on highways maintenance, partly due to the identification of significant levels of coal tar in some areas and that further work was being undertaken to see if this could be mitigated by reducing the expenditure by an equal amount next year, rather than reducing or delaying other parts of the maintenance programme this year.
- 7.4 Members were advised that the indicators on pages 69/70 of the report on debt payments demonstrated the amount of invoices that had been paid within a three month period.
- 7.5 In response to a Member question on the current financial outlook as the end of quarter 3 approached, Members were advised that whilst there were still a range of financial risks and pressures being managed, the direction of movement was looking positive and savings and underspends in some areas of council activity were helping to reduce the forecast overspend reported in the Q2 monitor.

Conclusion

- 7.6 Panel are recommended to Cabinet that it approves:
- that capital budgets of £63.866m, be reprogrammed to

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- 2018/19 or future years; and
- that capital budgets of £1.279m, be reprogrammed from 2018/19 to 2017/18, to meet spend in that year.

[The reprogramming from 2018/19 to 2017/18 includes £0.785m Highways Maintenance budget. This was being brought forward to cover a net forecast overspend in 2017/18, in order to avoid the need to reduce spend on other 2017/18 schemes. The service were taking steps to contain the overspend, and it was proposed that any reprogramming not required in 2017/18 be transferred back to the 2018/19 budget at year end, subject to Member approval.]

8. SALE OF THE AUTHORITY'S SHARE OF HERTFORDSHIRE SCHOOLS BUILDING PARTNERSHIP

[Officer Contact: Steven Pilsworth, Assistant Director of Finance
Tel: 01992 555737]

- 8.1 The Cabinet Panel reviewed a report which considered the County Council's options in relation to its future shareholding in the companies associated with the Hertfordshire Building Schools for the Future ("BSF") programme, including a proposal for the sale of the County Council's share of such companies.
- 8.2 Members heard that in 2010 the County Council entered a Local Education Partnership (LEP) with Balfour Beatty Education to establish a joint venture as a procurement route for building schools, however in 2016 Balfour Beatty notified the County Council of their intention to sell their shares and subsequently sold them to Building Schools for the Future Investments LLP, whom have approached the County Council with an interest in buying the County Council's minority shares in the companies.
- 8.3 Members heard that following a review of the shares it was recommended that they be sold as they no longer had a strategic fit with the County Council's approach to procurement.
- 8.4 It was advised that the County Council could continue to hold the shares as an income stream or sell them and put the funds to another use. Members heard that whilst the rate of return looked attractive in percentage terms, once the full 20 year financial model was reviewed it was noted that part of the income was to repay debt in cash terms. It was also noted that most of the dividends were not paid until the final 3 years i.e. in 20 years' time and therefore some of the risks may erode the final income. Members heard that once the shares were sold, there would no longer be any risk.

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8.5 Clarity was provided in relation to the EqIA (paragraph 9.4). It was noted that whilst an EqIA had been completed, it had not been included in the report. The EqIA would be made available for Cabinet.

Conclusion

8.6 The Cabinet Panel recommended to Cabinet that:

- Having considered the matters set out in this report, Cabinet agrees and authorises the sale of the County Council's minority shares of 20 shares in the LEP and 180 shares in Hertfordshire Schools Building Partnership Phase 1 Holdings Limited for the total sum of £1.745m to Building Schools for the Future Investments LLP ("**BSFI**").
- Cabinet delegates to the Director of Resources and Chief Legal Officer to finalise the terms of the sale of the shares of the companies, and the approval to agree the Sale and Purchase Agreement, and all other required legal documents and for the Chief Legal Officer to execute the required legal documents relating to the sale.

9. SCHOOL TO SERVE HIGH LEIGH HOUSING DEVELOPMENT AND POTENTIAL RELOCATION OF WESTFIELD COMMUNITY PRIMARY SCHOOL, HODDES DON

[Officer Contact: Brenda Dennett, School Planning Officer , Tel:01992 555813 / Peter Oddy, Senior Estates Officer, Tel: 01992 555221]

9.1 The Cabinet Panel considered a report which provided an update on the viability of pursuing an option to deliver a 2 form entry (f.e.) primary school at High Leigh, Hoddesdon rather than a new 1f.e. school necessary to meet demand from the High Leigh housing development. Provision of a 2f.e. school building would facilitate the potential relocation of the nearby 1f.e. Westfield Community Primary School, rather than having two 1.f.e. schools within 0.5 mile proximity.

9.2 Members noted that it was the preference of Children's Services to have one 2f.e. school as this was most financially viable and sustainable option.

PART II ('CLOSED') AGENDA EXCLUSION OF PRESS AND PUBLIC

9.3 The Panel agreed to move into Part II ('closed' session').

9.4 That under Section 100(A)(4) of the Local Government Act 1972,

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the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the said Act and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

9.5 Following discussion on the Part II Report, the Panel moved back into Part I (open session) and agreed the recommendations.

Conclusion

9.6 Panel recommended to Cabinet that it:

- a) Agreed the proposal to pursue the option to deliver a 2 f.e. school to meet demand from the High Leigh housing development, Hoddesdon through the relocation and enlargement of Westfield Community Primary School, subject to the outcome of a statutory consultation.
- b) Gave approval, with final terms to be agreed by the Director of Resources in consultation with the Leader of the Council (as responsible for the Resources, Property and the Economy portfolio) and the Executive Member for Education, Libraries and Localism, for:
 - the acquisition of additional land at High Leigh, Hoddesdon
 - the application of indexed s106 funds as detailed in the formal s106 agreement relating to the High Leigh housing development, Hoddesdon.
 - use of County Council funding equivalent to the value of the eventual disposal receipt to part-fund the acquisition of additional land at High Leigh, Hoddesdon and additional building costs.
 - use of schools Repairs and Maintenance budget and Basic Need funding to bridge the funding gap.
 - submission of a planning application for housing on the Westfield School site and completion of any planning agreement.
 - submission of a planning application for the proposed new school.
 - procurement of the new school premises, and
 - subsequent disposal of the Westfield School site.
- c) Agreed that the Director of Children's Services is authorised to proceed with a statutory consultation, commencing in January 2018, on the proposed enlargement of Westfield Community Primary School and non-statutory consultation on its relocation

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to High Leigh, Hoddesdon (in line with the developer's programme, when available, and related s106 agreement stages).

- d) Received an update on the financial viability of the proposal when it receives the outcome of the public consultation on the relocation and expansion of the school in April 2018.

10. PROCUREMENT OF THE PROPERTY DEVELOPMENT PARTNER

[Officer Contact: Mike Evans, Head of Estates Management]

- 10.1 The Cabinet Panel reviewed Part I and Part II reports which provided an update on the progress of the procurement of the Joint Venture (JV) partner and details of the analysis of final tenders submitted.
- 10.2 Members noted that the process had been intensive with the market responding well to the Joint Venture opportunity.

**PART II ('CLOSED') AGENDA
EXCLUSION OF PRESS AND PUBLIC**

- 10.3 The Panel agreed to move into Part II ('closed' session').
- 10.4 That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the said Act and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- 10.5 Following discussion on the Part II Report and the Part II recommendation, the Panel moved back into Part I (open session) and agreed the Part I recommendations.

Conclusion

- 10.6 The Cabinet Panel recommended to Cabinet that:
 - having considered the matters set out in Part 1 & Part 2 reports, Cabinet authorises the selection of the Preferred Bidder.
 - Cabinet authorises the Director of Resources, in consultation with the Leader of the Council (as responsible for the Resources, Performance & Economy portfolio), to enter into discussions with the Preferred Bidder with a view to clarifying,

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specifying and optimising aspects of the Preferred Bidder's final tender (including but not limited to project governance, sites to be developed, phasing, financial profile and communications) and to confirm commitments contained in the final tender.

- a further report relating to the award of contract to the Preferred Bidder and approval of the final documentation to support the establishment of the JV, arrangements and the agreement of the relevant business plans is brought to Cabinet, following further refinement at closure of the preferred bidder stage.
- Cabinet notes that the detail of the governance arrangements, including the delegation matrix, will be reported to Cabinet following further refinement at the preferred bidder stage.
- Cabinet delegates to the Director of Resources in consultation with the Leader of the Council (as responsible for the Resources, Performance & Economy portfolio) to work with the Managing Director of Herts Living Limited to create and agree a robust business case for the future objectives of Herts Living Limited, incorporating the objectives of the County Council.
- Cabinet approve the request for £0.5m allocated for capital spend to be made available for revenue spend, as set out in 11.3, of the report.
- It notes and endorses the following actions as completed, as delegated per the Cabinet decision of 10th July 2017:
 - The creation of the company, Herts Living Limited (“the Company”) which was incorporated on 5 September 2017 (Company number 10947722), wholly owned by the County Council to work, in due course (subject to a decision to this effect being made by the County Council), with the joint venture partner and explore other opportunities to develop land and building assets for the benefit of County Council. The model articles and memorandum of association were adopted in accordance with the Companies Act 2006. The County Council is the sole shareholder, with a holding of 1,750 ordinary shares with an aggregate nominal value of £175,000.
 - The recruitment and appointment of a Managing Director (MD) of Herts Living Ltd, with an anticipated start date of 1st February 2018. All terms and conditions of the employment have been agreed.
 - The appointment of the following employees of County

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Council as Directors of the Company: Simon Aries, Mike Evans and John Oakley, with the appropriate indemnities in accordance with the Local Authorities (Indemnities for Members and Officers) Order 2004.

10.7 It was noted that S Taylor abstained from the recommendation.

11. JOINT PROMOTION OF LAND OWNED BY HERTFORDSHIRE COUNTY COUNCIL AND BOROUGH OF BROXBOURNE AT BROOKFIELD RIVERSIDE

[Officer Contact: Mike Evans, Head of Estates Management]

11.1 The Cabinet Panel reviewed Part I and Part II reports which considered the opportunity for the County Council and Broxbourne Borough Council to promote significant land at Cheshunt Park Farm and the adjacent Brookfield retail area. The reports identified the preferred marketing proposals and sought approval for the joint promotion of the land in the ownership of the two councils at Brookfield with the objective of identifying a development partner capable of bringing forward a development of circa 400,000 sq. ft. of new retail and leisure together with other associated uses, such as 200 new dwellings and infrastructure.

11.2 Members welcomed the joint approach to the marketing proposals and acknowledged the proposed displacement of the traveller's site and the Household Waste Recycling Centre. It was noted that a full EqIA would be undertaken in relation to the traveller's site in addition to the ongoing consultations.

11.3 It was acknowledged that following marketing the intention would be to move to procurement, with a final proposal brought back to Panel. In addition it was noted that it may be possible to arrange presentations from the shortlisted preferred development partners prior to the final decision being made.

**PART II ('CLOSED') AGENDA
EXCLUSION OF PRESS AND PUBLIC**

11.4 The Panel agreed to move into Part II ('closed' session').

11.5 That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the said Act and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

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11.6 Following acknowledgement of the Part II Report the Panel moved back into Part I (open session) and agreed the recommendations.

Conclusion

11.7 The Cabinet Panel recommended that Cabinet:

- (a) endorses that a joint marketing and procurement exercise between the County Council and Broxbourne is carried out as soon as possible, in accordance with the Public Contract Regulations 2015 using the Official Journal of the European Union in order to identify a suitable development partner for both councils' land holdings at Brookfield.
- (b) delegates to the Director of Resources in consultation with the Executive Member for Resources, Property and the Economy working with appropriate representatives from Broxbourne Council, to carry out the procurement process to determine which Development Partner is selected, including the necessary detailed negotiations.
- (c) delegates to the Director of Resources in consultation with the Executive Member for Resources, Property and the Economy and in consultation with the Chief Legal Officer the terms of any agreements required between the County Council and Broxbourne and/or the identified Development Partner and/or any third parties;
- (d) notes the intention to make a planning application for Garden Village.
- (e) delegates to the Director of Resources in consultation with the Executive Member for Resources, Property and the Economy, to produce the necessary business case with regards the relocation of the County Council's household waste recycling centre (HWRC) and traveller's site at Halfhide Lane, with consideration being given on the necessary County Council budget to support this scheme, all in accordance with the agreed masterplan for the Garden Village.
- (f) approves the marketing of the HWRC and travellers site, and delegates to the Director of Resources in consultation with the Executive Member for Resources, Property and the Economy and in consultation with the Chief Legal Officer to agree the terms of this disposal (including the required legal documentation) ensuring compliance with section 123 (best consideration) under the Local Government Act 1972, as well as to consider the displacement of the services carrying out

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the required consultation process applicable, subject to 3.1 (g) below.

- g) notes a further report will be presented to cabinet for approval to appoint the preferred Development Partner and terms of the agreed disposals as set out in these recommendations, including and other relevant recommendations/approvals to enable the Greater Brookfield development opportunity to be awarded and proceed.

12. OTHER URGENT PART I BUSINESS

- 12.1 There was no other urgent Part I business.

PART II ('CLOSED') AGENDA

1. SCHOOL TO SERVE HIGH LEIGH HOUSING DEVELOPMENT AND POTENTIAL RELOCATION OF WESTFIELD COMMUNITY PRIMARY SCHOOL, HODDESDON

Decision

- 1.1 The decision reached on this item of business is recorded at item 9 above.

2. PROCUREMENT OF THE PROPERTY DEVELOPMENT PARTNER

Decision

- 2.1 The decision reached on this item of business is recorded at item 10 above and item 2 of the Part II minutes.

3. JOINT PROMOTION OF LAND OWNED BY HERTFORDSHIRE COUNTY COUNCIL AND BOROUGH OF BROXBOURNE AT BROOKFIELD RIVERSIDE

- 3.1 The decision reached on this item of business is recorded at item 11 above.

**KATHRYN PETTITT
CHIEF LEGAL OFFICER**

CHAIRMAN _____

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